



Ch. S. D. St. Theresa's College for Women (Autonomous), Eluru-534003,  
West Godavari District, Andhra Pradesh  
College with Potential for Excellence  
Thrice Accredited by NAAC with 'A+' Grade (3.56/4)



**Internal Quality Assurance Cell (IQAC)**  
**Minutes of the Meeting held on 15<sup>th</sup> June, 2020**

**Agenda:**

1. Prayer
2. Reading of the minutes
3. Academic plans 2020-21

**Minutes:**

1. The prayer was lead by the Coordinator of IQAC- Dr. R.Madhavi
2. Minutes of the previous was presented by the Secretary Dr. N. Gayathri Devi and was approved.
3. The committee reviewed the Academic plans of the college as a whole and made suggestions for quality enhancement particularly with regard to placement related activities, training for students. The committee came up with proposals and suggested to strengthen the placement initiatives.
  - To strengthen the research aptitude the research wing was being monitored to take up various research related activities. Enhancement of research publications and applying for major and minor research projects were taken up.
  - A faculty development program for the newly recruited staff in collaboration with TTIPS was planned
4. The committee discussed the calendar of activities under IIC and suggested that the team of staff will work in coordination with IQAC. The list of Nodal Officers and teams were discussed and forwarded to principal and staff council for approval.

The meeting came to a close on a thanks giving note by the principal.

  
Signature of Chair Person

  
Signature of Secretary



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**Internal Quality Assurance Cell (IQAC)**  
**Minutes of the Meeting held on 19<sup>th</sup> August, 2020**

**Agenda:**

1. Prayer
2. Reading of the minutes
3. Leadership training Camp
4. Internship programs and hands on training

**Minutes:**

The second meeting of the IQAC was conducted on 19<sup>th</sup> August, 2020 at 3pm.

1. The prayer was led by Major Dr .P. M. Celine Rose.
2. Dr. N. Gayathri Devi presented the minutes of the previous meeting which was later approved by the members.
3. The committee discussed the plans for developing leadership qualities among the UG and PG student union leaders. Awareness program and schedule of meetings and programs were planned in detail.
4. To enhance learning the staff council and IQAC jointly had suggested increase in internship and hands-on-training through various industries.

Meeting was concluded with a thanks giving prayer by the Principal .

  
Signature of Chair Person

  
Signature of Secretary



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**Internal Quality Assurance Cell (IQAC)**  
**Minutes of the Meeting held on 13<sup>th</sup> October, 2020**

**Agenda:**

1. Prayer
2. Reading of the minutes
3. NIRF
4. Research and Developments

**Minutes:**

The meeting of the IQAC was conducted on 13<sup>th</sup> October, 2020 at 11 am in the IQAC hall.

1. Prayer was conducted by Dr. C.A. Jyothirmayi.
2. Dr. K. Rani presented the minutes of the previous meeting which was approved by the committee
3. The IQAC members discussed with the NIRF Nodal Officer and team about the process of data verification and submission.
4. The Research Committee and IQAC team set standards for publication of papers in renowned journals and submission of proposals for Minor research projects.

Meeting came to a end with a thanks giving prayer .

  
Signature of Chair Person

  
Signature of Secretary



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**Internal Quality Assurance Cell (IQAC)**  
**Minutes of the Meeting held on 17<sup>th</sup> December, 2020**

**Agenda:**

1. Prayer
2. Reading of the minutes
3. Review of the programmes conducted
4. Website Up gradation
5. ATAL Ranking

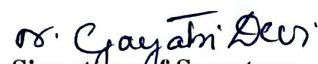
**Minutes:**

The IQAC committee met on 17<sup>th</sup> December, 2020 at 11 am .

1. The meeting commenced with a prayer led by Dr. M. Rama.
2. The minutes of the previous meeting was presented by Dr. N. Gayathri Devi and it was approved.
3. The members evaluated and reviewed the quality culture and programmes already conducted in the campus.
4. Website up gradation was discussed and the team decided to supervise the work till the required quality is achieved. The up gradation was entrusted to a team.
5. Chairperson/Principal congratulated the team for achieving ATAL ranking that was appreciated by the Vice-Chancellor of the affiliated university AKNU

The meeting came to a close with a thanks giving prayer .

  
Signature of Chair Person

  
Signature of Secretary



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**Internal Quality Assurance Cell (IQAC)**  
**Minutes of the Meeting held on 18<sup>th</sup> January, 2021**

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**Agenda:**

1. Prayer
2. Reading of the minutes
3. Students training through APSSDC
4. AQAR - Preparation

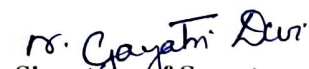
**Minutes:**

The meeting of the IQAC was conducted on 18<sup>th</sup> January, 2021 at 3pm in the IQAC hall.

1. The meeting commenced with a prayer by Dr. K.V.S.K.S. Madhavi Rani.
2. Dr. N. Gayathri Devi presented the minutes of the previous meeting which was approved.
3. The members discussed the various skill training programmes and scheduled the Entrepreneurship Skill Center of the Andhra Pradesh State Skill Development Corporation (APSSDC) for the I and II year students of the College.
4. The members discussed the modalities of the new methodology of AQAR submission suggested by the NAAC. The team scheduled the preparation of AQAR of the 2020-21.

Meeting came to a close with a thanks giving prayer .

  
Signature of Chair Person

  
Signature of Secretary



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**Internal Quality Assurance Cell (IQAC)**  
**Minutes of the Meeting held on 4<sup>th</sup> February, 2021**

**Agenda:**

1. Prayer
2. Reading of the minutes
3. Proposals for Ratification of BOS resolutions of UG Courses
4. Proposal for Ratification of BOS resolutions of PG Courses
5. Confirmation of the schedule for the St. Theresa's Center for Entrepreneurship, Innovation and Start up (STEIC)

**Minutes:**

- The meeting of the IQAC was conducted on 4<sup>th</sup> Feb, 2021 at 3pm in the IQAC hall.
1. The meeting commenced with a prayer by Ms. Ume Salma.
  2. Dr. N. Gayathri Devi presented the minutes of the previous meeting which was approved.
  3. Chairperson/ Principal pointed out that the BOS meetings for this academic year will be organized online so concerned HOD's need to prepare accordingly for successful conduction of the meeting.
  4. The Heads of various departments presented the resolutions of their particular boards. Each department of the UG courses presented the resolutions after which the IQAC and Academic Council members sought for clarifications if any or made suggestions, followed by the resolutions to be ratified.
  5. With due permission of the Chairperson of IQAC, the P.G. Directress presented the curriculum of the existing 8 P.G. Programmes and newly started M.Sc. Statistics for the academic year 2020-2021 were discussed. The IQAC highlighted the points need to be ratified for the syllabi that will be presented in the BOS meeting.
  6. The vision behind the launch of STEIC is to transform student power towards creation of business ideas and innovative projects that will be sustainable in generating employment as suggested by the National Innovation and Startup policy of MHRD.

Meeting came to a close with a thanks giving prayer .

*Dr. Parvatha Devi*

*Dr. Gayatri Devi*



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**Internal Quality Assurance Cell (IQAC)**  
**Minutes of the Meeting held on 4<sup>th</sup> March, 2021**

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**Agenda:**

1. Prayer
2. Reading of the minutes
3. Ratified resolutions of BOS meeting of various departments of UG/PG Courses
4. Successful launch of St. Theresa's Center for Entrepreneurship, Innovation and Start up (STEIC)
5. Inviting St. Ann's Mentee colleges for NAAC accreditation under PARAMARSH programme
6. Confirmation of Data for uploading AQAR for the Academic year 2020-21 into NAAC website.

**Minutes:**

The meeting of the IQAC was conducted on 4<sup>th</sup> March, 2021 at 3pm in the IQAC hall.

1. The meeting commenced with a prayer by Ms. Dr. Ratna Mary.
2. Dr. N. Gayathri Devi presented the minutes of the previous meeting which was approved.
3. Chairperson/ Principal congratulated HOD's for successful conduction of the BOS meetings that were organized online.
4. The Heads of various departments of UG & PG presented the confirmed resolutions of their particular curriculum.
5. Inviting St. Ann's mentee college to create required exposure towards the state of Art infrastructure for Labs as per the NAAC guidelines.
6. The Chairperson and all the members of IQAC unanimously ratified the AQAR data for uploading.

Meeting came to a close with a thanks giving prayer .

*Se Parvathi Devi*

*Dr. N. Gayathri Devi*



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**Internal Quality Assurance Cell (IQAC)**  
**Minutes of the Meeting held on 22<sup>nd</sup> March, 2021**

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**Agenda:**

1. Prayer
2. Reading of the minutes
3. Proposal for Smooth and successful conduction of Online classes in the month of May.

**Minutes:**

The meeting of the IQAC was conducted on 22<sup>nd</sup> March, 2021 at 3pm in the IQAC hall.

1. The meeting commenced with a prayer by Dr. K.V.S.K.S. Madhavi Rani.
2. Dr. N. Gayathri Devi presented the minutes of the previous meeting which was approved.
3. The members discussed pros and Cons of conducting classes through online regularly
4. Chairperson/ Principal ordered the staff to motivate the students to attend the classes regularly as 75% attendance is compulsory for semester end Exams

Meeting came to a close with a thanks giving prayer .

  
Signature of Chair Person

  
Signature of Secretary